

Jesus May Ball 2019 - Terms and Conditions

This document lays out the Terms and Conditions for the purchase of tickets to the Jesus College May Ball 2019 (the “May Ball”). The May Ball will, subject to the conditions laid out below, take place on 17th of June 2019.

The agreement is between the person that makes the initial booking (the “Main Applicant”, until the application is successful, and the “Ticket Holder” thereafter) and the Jesus College May Ball 2019 Committee (the “Committee”). If the Main Applicant is purchasing tickets for guests as well then they also agree to these Terms and Conditions on behalf of their guests. It is the responsibility of the Main Applicant to bring these Terms and Conditions to the attention of their guests prior to the submission of the application.

Failure to adhere to these Terms and Conditions can lead to, amongst other things, an application for tickets being refused or voided, tickets being cancelled, entry to the May Ball refused, or ejection from the May Ball.

1) Eligibility for Ticket Purchase and Admission to the May Ball

- a) Admission to the May Ball is by valid ticket only, plus photographic ID: university card (preferred), driving licence, or passport.
- b) The Main Applicant must be either a current member of the University of Cambridge or Jesus College Alumni.
- c) The Main Applicant can purchase tickets for themselves and guests. Guests must be bona fide acquaintances of the Main Applicant, but need not be connected with the University of Cambridge.
- d) All Main Applicants and their guests must be at least 18 years of age on the day of the May Ball.

2) Ticket Types

- a) There are 5 types of ticket available: Standard, Priority, Dining, Bursary and Jesus College Staff/Fellow. All tickets are subject to these Terms and Conditions.
- b) All ticket types allow entry into the May Ball site proper exclusively between 20:00 and 22:00.
- c) Standard tickets cost £155 per person (£165 for alumni and their guests) and entitle holders to enter the May Ball at 20:00.
- d) Bursary tickets cost £77.50 per person and entitle holders to enter the May Ball at 20:00. Only Jesus students in receipt of a Cambridge bursary, or in other financial difficulty previously known to College will be eligible to purchase a Bursary ticket. There is a limit of one bursary ticket per application, and the main applicant must be the bursary ticket holder. Bursary tickets are non-transferable, and cannot undergo a name change.
- e) Priority tickets cost £175 per person (£185 for alumni and their guests) and entitle holders to enter the May Ball for a Champagne reception at 19:15. If Priority ticket holders arrive between 19:15 and 20:00 on the evening of the May Ball, then they will be permitted to enter the May Ball and join the Reception late.

- f) Dining tickets cost £195 per person (£205 for alumni and their guests) and entitle holders to enter the May Ball at 18:30 for a champagne reception before a three-course meal beginning at 19:00. If Dining ticket holders arrive between 18:30 and 20:00 on the evening of the May Ball, then they will be permitted to join the other Dining ticket holders late.
- g) Jesus College Staff/Fellow tickets cost £85 per person and entitle holders to attend the May Ball between 20:00 and 00:00. Extra hours of attendance may be bought, at the time of ticket purchase. The price is £18 per additional hour. Ticket holders must exit the May Ball once their purchased time has elapsed. Staff/Fellow tickets are only available to Jesus College Staff and Fellows. Staff and Fellows may purchase tickets for guests at the discretion of the Presidents. The option to purchase Priority Queuing or Dining upgrades is available, for £20 and £40, respectively.
- h) When purchasing tickets, the option of opting in to a £2 (or an alternative amount of your choosing) charitable donation will be made available. This year charitable donations will be allocated to Cool Earth (25%), Addenbrookes Charitable Trust (20%), Cambridge Rape Crisis Centre (15%), Jimmy's Cambridge (10%), and CamFed (10%), Cambridge Development Initiative (10%), and Women for Women International (10%).

3) Ticket Application

- a) All ticket applications, save in the case outlined below, must be made online.
- b) Current members of the Jesus College student body may also make ticket applications, for Priority and Dining tickets, via Committee members in the Jesus College Bar between 17:30 and 19:00 on 5th of February 2019. Any remaining Priority and Dining tickets plus all Standard tickets will go on sale at 13:00 on 6th of February 2019 for all current members of the Jesus College student body, and will remain on sale exclusively to current members of the Jesus College student body until 12:59 on the 13th of February 2019.
- c) An application containing incorrect or misleading details is automatically void. Such an application may be amended at the Presidents' discretion.
- d) Tickets can be applied for online by any member of the University of Cambridge from 13:00 on 13th of February 2019. Tickets available from this time will be allocated on a first-come-first-served basis.
- e) Main Applicants can purchase tickets for themselves and up to 2 guests before 12:59 on 9th of February 2019. After this time, the guest limit will be extended allowing each Main Applicant to purchase one ticket for themselves and up to 4 guests. Applications made before the guest limit is increased may be amended to include additional guest tickets provided sufficient tickets remain.
- f) The Main Applicant is responsible for the guests on their application under this agreement, and submits to this agreement on their behalf. It is the Main Applicant's responsibility to bring these Terms and Conditions to the attention of each of their guests.
- g) By submitting an application the Applicant agrees to have their details stored electronically. Under the Data Protection Act 1998 we collect personal data about you in order to process your application for a ticket. We will not pass on your personal data to third parties, although we reserve the right to distribute short messages from our sponsors in the course of our own communication with you. By submitting an application the Applicant consents to receive such

communications. You may choose to stop receiving these messages at any time by emailing tickets@jesusmayball.com with 'unsubscribe' in the subject line. Contractors who collect your data at the May Ball do so under the terms of their own Data Protection policies. The May Ball Committee has drawn the attention of Contractors to their obligations under the Data Protection Act 1998, but is not the data controller for any personal data you may disclose to the Contractors. Please note, the names of all Students who have applied to purchase a bursary ticket will be visible to the Ticketing Officer and Presidents, and will be passed on to the Jesus College Tutorial Department to verify eligibility for a bursary ticket purchase.

- h) The contract between the Committee and the Applicant is complete when the Applicant's bank transfer payment has arrived in the May Ball bank account and has been processed.
- i) Applicants reserving tickets in the Jesus College Bar will receive an email confirming the booking as soon as possible. Paper receipts of purchase are available on request for payments by cheque or bank transfer.

4) Name changes and Cancellation

- a) Tickets are non-transferable and non-refundable. However, tickets can be transferred to another name, provided the transferee is eligible to purchase a ticket to the ball as outlined in Section 1. There will be a £40 charge for this transfer, as well as any other change of details (such as address). This charge will increase to £50 at 00:00 on 1st of May 2019. An administration fee shall be retained from any such charge, with the remainder being donated to the charities which the Committee is supporting this year. Any request to change must be immediately communicated to the Ticketing Officer via the name change form on the May Ball website or the ticket will be rendered void. Exceptions for this charge will be decided at the Committee's discretion via email (ticketing@jesusmayball.com) for which proof of extenuating circumstances may be required. The final date for a name transfer will be 23:59 on 7th of June 2019.
- b) If a ticket belonging to a Main Applicant is transferred to another name, the responsibilities of the Main Applicant are transferred to the new ticket holder unless alternative arrangements are made with the Ticketing Officer.
- c) Bursary tickets cannot undergo a name change under any circumstances.
- d) Any Application may be cancelled free of charge before payment has been received. However, individual tickets may not be cancelled. Cancelling an application will result in the removal of the main applicant's crsid from the right-to-buy list, and no future applications will be permitted.

5) Ticket Payment

- a) Confirmation of ticket applications will be generated via email and will supply the Applicant with a unique Application ID, which must be kept and not disclosed to anyone.
- b) Payment must be by bank transfer. If the Main Applicant cannot pay via bank transfer, please contact the Ticketing Officer (tickets@jesusmayball.com) for an alternative payment method, for which we reserve the right to charge an administration fee.

- c) Payments by bank transfer must be made to the May Ball bank account (details stated in booking confirmation email) using the payment reference automatically generated in the application confirmation email. An email must also be received by the Treasurer from the Main Applicant confirming that the payment has been made and should be expected by bank transfer. (Details given at time of application.) If these requirements are not fulfilled, the Committee may be unable to associate the payment with the correct application. The Committee may still require payment without being able to refund the invalid payment.
- d) Payment for all tickets must be received by the Treasurer by the time and date stated on the booking confirmation email. If the booking is amended, payment should be received by the time and date stated on the most recent booking confirmation email.
- e) Payment received after the deadline specified in clause 5d shall not qualify as payment for the reserved tickets and the application will be rendered void, subject to the discretion of the Presidents.

6) Ticket Distribution

- a) Electronic tickets will be sent to the main applicant. If physical tickets were opted for during the application these must be collected from Jesus College.
- b) Tickets will be available for collection from Jesus College over three-sessions during Easter Term. The dates and location of this will be announced to Main Applicants by email. Photographic identification will be required: university card (preferred), driving license or passport.
- c) The Main Applicant is responsible for collecting all tickets associated with an application unless a prior request from the Main Applicant has been received by the Ticketing Officer (see above for contact details). Such a request must reach the Ticketing Officer by email at least 48 hours prior to the collection date.
- d) Jesus College Alumni will be able to collect their tickets on the night of the May Ball from 18:00 in the Chimney, as well as during the times stated above.

7) Dress Code

- a) The only acceptable attire is Black Tie, White Tie or national dress. Dresses should be of a comparable standard. Sports blazers are not allowed. The Committee reserves the right to refuse entry to anyone it deems to not be suitably attired.

8) Safety and Security

- a) Last entry to the May Ball is at 22:00. Before entry to the May Ball is allowed, the Ticket Holder must receive a wristband which must be displayed at all times while on the May Ball site. The wristband will only be issued upon the presentation of a valid ticket and photographic identification. If the Ticket Holder chooses to leave the May Ball before 03:30, their wristband will be removed on exit.
- b) Ticket holders will not be permitted to leave and re-enter the May Ball.
- c) Smoking at the May Ball is only permitted in the designated smoking areas.

- d) The Committee and/or its duly authorised representatives reserve the right to eject any person from the May Ball and to take whatever further action deemed appropriate. Grounds for such exclusion include, but are not limited to, violent, loud, indecent, illegal or disruptive behaviour, excessive intoxication, possession of illegal drugs, assisting people without a ticket to enter the May Ball, or any other breach of these terms and conditions. A further ground is where the Committee and/or its duly authorised representatives have reasonable grounds to believe the Ticket Holder may have committed, is committing, or may be about to commit a criminal offence, or has engaged, or is engaging, in other such activities that the Committee deems unacceptable.
- e) The May Ball accepts no liability for lost or stolen belongings of Ticket Holders.
- f) The May Ball accepts no liability to the Ticket Holder if he or she is removed from the May Ball.
- g) The Committee reserves the right to photograph and record CCTV footage of the May Ball site, its immediate surroundings, the grounds of Jesus College, and those persons entering, present in and leaving the College, in order to document the event in case of later legal action.
- h) The Committee reserves the right to conduct searches of persons or property to verify any reasonable belief that the terms and conditions laid out here are not being adhered to.

9) Other

- a) The Committee reserves the right to alter the programme and menu without notice.
- b) The Committee reserves the right to make video recordings or take photographs of the May Ball, which may include ticket holders, to be used in future publicity.
- c) The Committee reserves the right to cancel the May Ball at its discretion at any time. In the extremely unlikely event that the May Ball is cancelled the tickets are non-refundable, subject to the discretion of the Presidents.
- d) All decisions of the Committee are final.

Queries should be made either by post to May Ball Committee, Jesus College, Cambridge, CB5 8BL, or by email to Kate Fitzpatrick and Jacquie Rowe at president@jesusmayball.com.